



**Welcome, parents and students, to A Step Above Dance Academy! Please read the following prior to registering for classes.**

### **Academy Rules & Policies:**

- Please arrive on time and ready for class. If you know you will miss a class, please contact the office ahead of time.
- Students should be dressed in the appropriate attire for each class. Attire is indicated on the class descriptions on the website and printed material.
  - *Students may be asked to leave class if they are not in proper class attire.*
- Students must be registered for each quarter to participate. If they are not registered they will not be allowed to take class, even if they attended the previous quarter.
- If needed, students are permitted to make up a missed class during the current quarter only.
- Students are permitted only 3 make up classes or credited classes per quarter.
- Tuition is non-refundable unless classes are cancelled for an entire quarter by A Step Above Dance Academy. Classes cancelled due to weather may be made up as a missed class.
- All fees are payable in advanced and must accompany registration.
  - *Any payment made 7 or more days after classes have started or payment was due will be charged a \$10.00 late fee, and an additional \$5.00 for every day thereafter.*
- There is an annual registration fee of \$35 per family.
- Bounced checks will be charged a \$15.00 fee. Any credit card kept on file with ASA that is denied on a charge will be charged a \$15.00 fee.
- Students will be evaluated during the first few weeks of class to ensure proper placement. If a student is moved to a different class/level, it is at the discretion of the teacher and is done so to make sure each student receives the best instruction possible.

### **Parent Waiver/Release**

By registering for or participating in any class, program or activity, the student and/or parent/guardian agrees that (a) A Step Above Dance Academy may use any photograph or video taken of the student/parent/guardian at ASA or any performance for promotional or news media purposes, (b) he/she acknowledges and assumes any risks of participation in any ASA class, program or activity, (c) ASA, its faculty, employees and volunteers, and any performance space vendor shall be indemnified, defended, released and held harmless by students and parents/guardians for, against and/or from any expenses, damages, loss, claim, injury or action arising out of or related to, caused by, or suffered by such student while at ASA or participating in any ASA class, program or activity, and (d) ASA is not responsible for any lost, misplaced or stolen items.

**Please mail in or bring the attached student registration form to: A Step Above Dance Academy 103 E Wilson St Batavia, IL 60510**



# A STEP ABOVE

DANCE ACADEMY

Registration forms may be submitted using check, Visa/MasterCard, or cash, in person. Registration and full tuition may be mailed to:

A Step Above Dance Academy 103 E. Wilson St., Batavia, IL 60510

**The undersigned has received, read, and agrees to the stated rules and policies.**

**X**

\_\_\_\_\_  
Signature of Parent/Guardian (or student, if over 18)      Date

Students Name \_\_\_\_\_ Birthday \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Parents' Names \_\_\_\_\_

Email \_\_\_\_\_

Preferred Phone \_\_\_\_\_ Other Phone \_\_\_\_\_

**Classes:**

**Tuition:**

Class \_\_\_\_\_ Day/Time \_\_\_\_\_ \_\_\_\_\_

Class \_\_\_\_\_ Day/Time \_\_\_\_\_ \_\_\_\_\_

Class \_\_\_\_\_ Day/Time \_\_\_\_\_ \_\_\_\_\_

Class \_\_\_\_\_ Day/Time \_\_\_\_\_ \_\_\_\_\_

**How did you hear about us?**

Friend \_\_\_\_\_

Website: Google \_\_\_\_\_

Dex \_\_\_\_\_

Yellowpages \_\_\_\_\_

Homepages \_\_\_\_\_

Suburban Woman Magazine \_\_\_\_\_

Other \_\_\_\_\_

**Total Class Tuition:** \_\_\_\_\_

Registration Fee: \_\_\_\_\_

Multi-Class Discount (3+ classes): \_\_\_\_\_

Referral Discount: \_\_\_\_\_

Miscellaneous Charges/Credits: \_\_\_\_\_

**Total:** \_\_\_\_\_

Date \_\_\_\_\_ Amount Paid \_\_\_\_\_ Pay Type \_\_\_\_\_ Initial \_\_\_\_\_